


Broward Association of School Psychologists

	 <h1>Broward Association of School Psychologists</h1>
Meeting Date/Time:	Meeting Minutes: Friday, December 16, 2016/12:00PM
Attendees: Present	Charles Negrea (President), Elouise Demestichas (Secretary), Melanie Levine (Website), Phyllis Shinn (Social Committee Chair and Membership), Sondra F. Lehman (CEU Chair), Caroline Hejja (Outreach Committee Chair), and Ilisa Lebowitz and Catherine Poindujour, (Professional Development Chairs).
Not Present	Audrey Wong (Treasurer and Head of Membership), Jennifer Klein (Community Service Co-Chair), Jeanette T. Schwartz (Vice President), Lisa A. Spencer, Nicole C. Campanella, Beth L. Pomerantz (Community Service Chair) (School Psychology Week).

#	Action Item	Comments	Assigned to	Due Date	Status or Comments
1.	Call to Order	12:12pm.			
2.	Previous Minutes	Previous minutes accepted.	Elouise		Approved
3.	Officers Reports	President (Charles): Vice President (Jeanette)	Not present (sick)		All Emails to the department should be channeled through Charles as per Rhonda. Charles will talk to Jeanette about meeting with Audrey to organize, amend and update the financial records. No report.

4.		Secretary (Elouise)	Elouise		The article was submitted for the Winter ESE Newsletter. Thanks to all who submitted information, which highlighted our growing membership, community service, and donation to the Children's fund; as well as information on our upcoming Dan Marino walkathon on January 21 st supporting those with Autism and other developmental disabilities. Committee agreed doing another article for Spring Edition of the ESE Newsletter.
5.		Treasurer's Report (Audrey)	Audrey (Not present)	Sent update	Income \$140, Outcome 57.50 One person paid for CEUs for PLC. Call for outstanding receipts. Phyllis noted that financial summary did not reflect all new membership. Suggested we check for accuracy and make sure summary is organized and accurate considering we are applying for 503 C status. Membership fees are not being reflected and there have been some inconsistencies.
6.	Committee Reports	BASP Outreach Community Service Community Service	Caroline Beth (Not present)	Wrapping gifts	Nothing to report at this time Busy talking care of the presents for holiday donation. Board Members: Sign up for the walk. Register following instructions in email Charles sent out. Show up for walk on January 21 st at the Hard Rock Stadium. Wear our latest Positive Psychology shirt.

		<p>CEU Committee</p> <p>Professional Development</p>	<p>Sondra - (Nicole) not present.)</p> <p>Catherine</p>	<p>Scheduled to meet on Monday to put upcoming January workshop into CE Broker. Will hold off sending out flyer until January, at which time people can email Sondra ahead of time regarding getting CEUs.</p> <p>Discussed inviting private psychologists to January PD event and what we should charge them. Could publish event in CE Broker or communicate through email. Charles inquired about a website for advertising events to outside psychologist. Beth and Catherine to follow up.</p> <p>Catherine concerned about legality issues associated with having those outside of the school system attend and charging them. She got the venue for free because it was requested under membership of Broward County Schools. Nicole and Sondra will do research on pricing and give their recommendations.</p> <p>We were denied ESE hours, because of the way the presenter phrased her abstract. Will make sure future abstracts are phased so we can get ESE credit.</p> <p>Breakfast Volunteers (8:00AM) Phyllis – coffee - One box of coffee, paper goods, 2 coffee urns. Sondra-2 big bottles of water. Caroline-creamers Elouise – Granola Bars Ilisa- 3 bottles of juice Catherine-bagels Charles – fruit Melanie - biscotti Discussed token thank you gifts for presenters. Catherine: Electronics for the day- check with building to see what they provide (microphone, speaker, projector) Set up: tables and chairs. 4 tables Table at front for sign in, CEUs, coffee. Will ask Kurt: to leave registration open until the</p>
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					day of the event. Bring table cloth and banner.
7.		School Psychology Week	Lisa Spencer		Not present
8.		Social	Phyllis		Looking into different locations for end of year luncheon. Suggestion: Lauderhill Performing Arts Center. Phyllis will meet with them to see the rooms. Probably use the same caterer as last year.
9.		Webmaster	Melanie		Has SEL websites up and will add more as they are received. Phyllis, Charles and Melanie: will send sample TDA directions for the Professional Development event in January. Will have cookies wrapped up for those who submit websites. Collect SEL plus other topics. Charles will send out link to the webpage in an email so people can visit it.
10.	Old Business	Update Bylaws/Policies and procedures	Caroline		Caroline and Jeanette are working on getting together to look over the information pertaining to updating the bylaws.
11.	New Business				
	Meeting Adjourned				1:15 PM
	Next Meeting			2/3/16	Arthur Ashe Room 262