

Broward Association of School Psychologists
Meeting 6/11/15

In Attendance: Charles Negrea (President), Caroline Hejja (Professional Development Chair), Elouise Demestichas (Secretary), Audrey Wong (Treasurer), Phyllis Shinn (Social Committee Chair), and Melanie Levine (Website).

The board for next year was approved and the officers voted in are: Charles Negrea (President), Bianca Srivastava (Vice President), Elouise Demestichas (Secretary), and Audrey Wong (Treasurer).

Not in attendance: Bianca Srivastava (Vice President).

Officer Reports:

1. Secretary (Elouise)

- The minutes from the last meeting were reviewed and items were discussed and approved.

2. Treasurer (Audrey)

- Current Balance: \$6382.00. Audrey did not receive any money generated by CEU's, from the Grief workshop offered by Tomorrow's Rainbow. Charles will contact them.
- EOY Luncheon: Audrey paid approximately \$1000.00 to restaurant. She will get information regarding how much was paid for the luncheon, including plaques and decorations. Tiffany turned in her receipts for the decorations. All receipts will be kept in the future. Audrey will buy a receipt book. Tiffany and the rest of the interns did a very good job organizing and decorating for the luncheon. Tiffany will put pictures on flash drive and make it available to the psychologists.

What we liked:

- i. Everyone could see the speaker
- ii. We were all in one room
- iii. It was nice having pictures scrolling on TV
- iv. Pictures were taken of current and past winners (Suitable for website).
- v. Photo set-up was fun

Concerns:

- i. Sound system was poor and not all could hear
- ii. Some had to wait for a long time for thier meals

- Bank Signature Cards: Audrey will get a blank signature card for Charles to sign as the current President. She will take the signed card along with a copy of the minutes endorsed by the Secretary to the bank to get a new bank signature card with Charles' name.
- CEU Monies: Audrey is not sure how much money was made on CEU's last year.

Old Business

1. Membership Thank You Gift – Power stick for iPhones. The budget for the gift is \$4.00 to \$10.00. We will order a minimum of sixty gifts. Caroline will look to see what gifts were left over from previous years. Nicole usually orders from a company she has been using, that has our logo and therefore we would not have to pay set up fees. Phyllis will contact Nicole to find out the name of the company. Caroline will check to see if the company's name is on the left over gifts.
2. BASP Banner – Caroline will have the banner and tablecloth (Banner that rolls down in the carrying case and better quality tablecloth) purchased before the opening meeting. \$500.00 was approved for this purchase.

New Business

1. Replacement for Vice President. Bianca will be resigning as Vice President. Charles will put out a call to membership for candidates for the position.
2. Committee Chairs
 - a. Audrey and Phyllis will Co-chair the social Committee. There was a discussion regarding the luncheon (what was good and what went wrong).
 - b. Caroline will chair the Professional Development Committee.
 - c. Community Service: Caroline will check to see if Bianca is interested in chairing this committee. Other suggestions included Jackie Bell and Benjamin Jewel. We should try to recruit for the position personally and individually rather than through email.
 - d. Audrey, with support, will chair the membership committee. Sondra has the current membership list. A brand new membership list will be created next year. Phyllis will help Audrey with creating the new membership list. Each member will receive a receipt indicating payment. Elouise will send out an email requesting contact information of Executive Committee members.
 - e. Nicole Campanella and Sondra Lehman will co-chair the CEU committee.

- f. Phil Seat Award: Paula Williams (The current winner). Caroline will give selection process for Phil Seat Award to Charles.
 - g. Anita Grinn Award for community service: Genna Reinstein (The current winner). A selection process for this award needs to be decided.
 - h. There needs to be a description of awards on the website, as well as pictures. Caroline will send pictures to Melanie for the website.
3. CEU Broker Payment of \$500.00 is due. Charles will inform Nicole to contact Audrey regarding the payment. Clinical Psychologists can now get their continuing education credits from BASP workshops, if they send in their paperwork.
4. Tax Status: Caroline will check with her brother-in-law and the president of Dade Association of School Psychologists to find out if BASP should be considered a professional organization, a non-profit organization or "other" for tax purposes.
5. Priorities for Next Year.
 - a. Speakers for Department Training: Charles and Caroline will contact Mary Claire regarding Professional Development Opportunities. Discussion included inviting other counties, those in private practice, team with Social Workers etc.
 - b. Charles suggested inviting the superintendent to come to the opening meeting.
 - c. Phyllis suggested inviting Mr. Kingsley to the opening meeting. Charles will check with Mary Claire to determine if this is appropriate.
 - d. BASP will not provide breakfast for the opening meeting.

Next Meeting

August 6, 2015 in Room 274 at Arthur Ashe.

Meeting Adjourned.

Action Items

Charles:

- Check for outstanding monies from CEU's (Grief Workshop).
- Put out a call to membership for candidates for VP.
- Inform Nicole to contact Audrey regarding CEU Broker payment.
- Contact May Claire (with Caroline) regarding Professional Development opportunities.
- Check with Mary Claire regarding inviting the superintendent and/or Mr. Kingsley to our opening meeting.

Caroline:

- Purchase banner and tablecloth before opening meeting.
- Check on what gifts were left over from previous years and inform Phyllis.
- Check if the ordering company's name is on the boxes of previous gifts.
- Check if Bianca interested in chairing the Community Service Committee.
- Give selection process for Phil Seat Award to Charles.
- Contact May Claire (with Charles) regarding Professional Development opportunities.
- Send pictures of award winners etc. to Melanie for website.

Audrey:

- Buy a receipt book.
- Get exact information on how much was paid for the luncheon.
- Get blank signature card for Charles to sign. Obtain signed copy of the minutes. Take both to bank to add Charles name.

Phyllis:

- Contact Nicole regarding purchasing gifts.
- Help Audrey to create membership list.

Elouise:

- Send out email requesting contact information of Executive Committee Members.
- Reserve Room at Ashe for next meeting on August 6, 2015.

Elouise O. Demestichas
BASP Secretary