

Broward Association of School Psychologists
Meeting 12/12/14

In Attendance: Caroline Hejja (President), Elouise Demestichas (Secretary), Audrey Wong (Treasurer), Melanie Levine (Technology Contact), Tiffany Griffin (Intern Representative), Sondra Lehman (Co-Chair of membership and CEU's), Kurt Wasser, Jamie Kreisberg, Teresa Molina, and Catherine Poindujour.

Minutes:

Caroline Hejja reported that the minutes from last meeting held on November 21, 2014 were previously sent out to attendees and were approved.

Putting titles of members in the minutes was discussed. It was noted that there was nothing in the rules regarding putting the titles of members in the minutes. It is an individual choice.

Order of Business

Treasurer's Report/ Budget Update

Caroline reported that nothing had changed since the last meeting regarding the treasurer's report. The amount in the treasury is approximately \$6000.

Old Business

The BASP Website

We are in the process of buying a professional template to update our website. BASP approved spending approximately \$60 to \$70 on the template. Melanie is in charge of updating the website and Darian is on the committee, not for the technical end, but she is helping with suggestions and for other things that need to be updated. Last time Melanie presented to us with five different template options and one was chosen. We may be able to get some assistance from a professional web designer, who is associated with one of our members.

Meetings

Caroline has spoken to Mary Claire about getting a room for our meetings, which always starts at 12:00pm on the day of our PLC's. She will arrange with Les so that we have a room to meet in.

Community Service Committee

BASP used to have a Valentine's Day Party at the Children Home Society. This has been discontinued. We decided this year that we were going to sponsor a Valentine's Day party for the Susan B. Anthony Residential Facility in Pembroke Pines. It is a residential facility for women who are in rehab. The women are allowed to keep their children with them.

The facility suggested that we have the party on Saturday, Valentine's Day, between 10 and 12, as the kids who are leaving the facility with their mother aren't allowed to leave until after 12:00. Caroline reiterated that we have a good-sized group of people who volunteered for the Community Service Committee. She contacted them individually, but nobody wants to chair it. We will therefore generate a list of different tasks and have members in charge of different activities. The interns could also help and we would reimburse them. The activities include: food, decorations, crafts and planning games. We take the responsibility from the moms to give them some time for themselves. Caroline will review the list.

Social Committee

End of Year Luncheon:

Phyllis has agreed to be chair of the Social Committee. Venues were discussed for the end of the year luncheon. These included Jacaranda Country Club (Broward Boulevard and Central Park] and Plantation Preserve Country Club (Broward East of the University). Although everyone liked the luncheon at Café Vico last year they were unable to accommodate us in one room. It was noted that we had BASP's 30th anniversary celebration was at Plantation Preserve Country Club and it worked out well. Other suggestions are welcome.

Audrey or Phyllis will do some research (cost, menu and attendance) on the different locations and present the results to the group.

Caroline noted that we could make the luncheon more attractive by offering a good discount for BASP members. We are financially able to do it, as there is a good amount of money in the treasury. Interns traditionally manage the decorations and arrange a welcome committee. BASP takes care of the awards.

Professional Development Team

Kurt reported that the Professional Development Team (Sondra and Nicole included) had a meeting last week regarding issues and possible upcoming inservice/training. He noted now that the district is involved in providing CEU's, BASP has less of a function, but all is going well. BASP is now able to give CEU's to clinical psychologists. As with the other committees, the professional service

committee has members, but no one is willing to chair it. We need someone to take the initiative to chair the committee. We also need members to come up with inservice/training ideas. There is enough money to sponsor events and speakers. The time and place is not restricted, but we can't bring a speaker on a day that the district is providing in-service.

Although in the past we asked people what in-service they were interested in having on the membership forms, Caroline indicated that she did not think we added it this year. On the surveys, we asked about inservice as a priority, but we didn't ask about specific topics of interest. Caroline will double check to see if we had asked about in-service/training suggestions on the membership forms.

Caroline indicated that the membership forms on top of the mailboxes were finished. Les said he would copy a membership form and restock.

The Banner:

In an effort for BASP to become more visible, suggestions included doing something more for our members, as well as doing something for the Professional School Psychology day were discussed. We also discussed purchasing a banner.

It was noted that when we had our School Psychologist Week event, there was no banner on the table. Audrey was looking into some options for purchasing a banner. She presented her findings.

There is an option to buy it on line or go to a banner store. We discussed vertical banners and retractable banner stands. Glossy Banners: 4 x 12 feet are \$309.60. On line they are approximately \$200. Banners on stands go vertical only. Caroline indicated that if the banner is mostly for use on a table, we could use a tablecloth and have it going across. She also suggested maybe doing a smaller banner, along with a tablecloth. Caroline is going to check with her sister, who owns a print shop, regarding options. Other suggestions are welcome. The purchase of a banner is an investment that will definitively give us more visibility.

Other:

We had the problem of never having signed over the treasury. Caroline called the bank to find out whose name was currently active on the account. There was only one active signature card (Audrey Wong), from years ago when Audrey was treasurer. Caroline checked with the bank regarding who the other person needed to be. The bank informed her that it could be anybody. Audrey and Caroline will go to the bank with their IDs, so that Caroline can be activated. All the other cards on file will be deactivated. The bank has our title as, "Broward Association of School." This will be corrected to Broward Association of School Psychologists.

Next Meeting: January 23, 2015.
Meeting Adjourned